

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**MINUTES**

**September 4, 2018**

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Johnston called the meeting to order at seven o'clock (7:00) p.m.

Mr. Johnston asked the members to pause for a moment of silence.

Mr. Johnston asked the members to stand for the pledge of allegiance.

**Roll Call:** Present: Cheryl Ferry, Todd Carson, Hal Carbaugh, Joe Womer, Mark Marterella, Troy Johnston

Absent: James Come, Fred Weaver, Charlene Eggleston, Misty Nalepa

Also Present: Mr. Mario Fontanazza, Mrs. Amanda Hetrick

Chairman Johnston stated the Joint Committee members had received copies of the Minutes of the June 4, 2018 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve the Minutes of the August 6, 2018 meeting as submitted.

**Roll Call:** Ayes: Cheryl Ferry, Todd Carson, Hal Carbaugh, Joe Womer, Mark Marterella, Troy Johnston

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of September 4, 2018 and the Special Account report as of September 4, 2018 were submitted for information.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve the Treasurer's and Secretary's Report as of September 4, 2018 and the Special Account report as of September 4, 2018 as submitted.

Mr. Adams indicated that there was no activity to report for the Special Account.

The motion was unanimously approved.

Mr. Johnston requested approval of the list of bills as submitted.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve the list of bills totaling \$1,002,869.86 as of September 4, 2018 as submitted.

**Roll Call:** Ayes: Cheryl Ferry, Todd Carson, Hal Carbaugh, Joe Womer, Mark Marterella, Troy Johnston

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee, Calendar of Events for the month of August and the Monthly Enrollment Report as of 8/6/18.

Ms. Nalepa arrived at 7:08 p.m.

Mr. Adams discussed the final report for the 2017-2018 school year.

At 7:11 p.m. Mr. Johnston called an executive session for personnel matters.

The meeting reconvened at 7:17 p.m.

Mr. Johnston requested approval of the action items i. – vii. as presented.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve the actions items i. – vii. as presented as follows:

- i. Recommend approval of the Adult Evening School Schedule for the 2018-2019 school year. (available at the meeting)
- ii. Approve Occupational Advisory Committee members for 2018-2019.
- iii. Approve contract with CodeHS software license agreement for 2018-2019 at a cost of \$2,500.00.
- iv. Approve three instructors to attend the Integrated Learning conference November 14 – 16, 2018 at a cost not to exceed \$1,800.00. Funding – Local
- v. Approve Sara Luther as part-time Practical Nursing position on Step 1, Column B of the collective bargaining schedule for 123 days prorated at \$32,933.25.
- vi. Approve Tammy Botts to attend the ACAPA annual conference in Hershey on October 29–31, 2018 at a cost not to exceed \$1,400.00 – Funding local.
- vii. Approve request for Cindy Cornelius to attend the PA association of Practical Nursing Administrators conference in Lewisburg on October 11 – 12, 2018 at a cost not to exceed \$900.00 – Funding Practical Nursing.

**Roll Call:** Ayes: Cheryl Ferry, Todd Carson, Hal Carbaugh, Joe Womer, Misty Nalepa, Mark Marterella, Troy Johnston

Nayes: None, motion carried.

Mr. Fontanazza reviewed the Director's activities from 8/7/18 - 9/4/18.

Mr. Johnston asked if there was any Old Business.

None was noted.

Under new business, Mr. Johnston asked for approval for Mark Baughman and Chad Hoobler to attend the POS task list revision workshop in State College October 24-25, 2018 at a cost not to exceed \$800.00. Funding – Local.

Mr. Marterella, seconded by Mr. Carson, moved to approve Mark Baughman and Chad Hoobler to attend the POS task list revision workshop in State College October 24-25, 2018 at a cost not to exceed \$800.00. Funding – Local.

**Roll Call:** Ayes: Cheryl Ferry, Todd Carson, Hal Carbaugh, Joe Womer, Misty Nalepa, Mark Marterella,  
Troy Johnston

Upon motion by Mr. Carbaugh, seconded by Mr. Carson, the meeting adjourned at seven twenty-two  
(7:22) p.m.

Recorded by

A handwritten signature in blue ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams  
Secretary, Joint Committee